

BRITT CITY COUNCIL MINUTES 10/03/2023

CITY COUNCIL MEETING MINUTES IN BRITT MUNICIPAL ROOM ON TUESDAY, OCTOBER 3RD, 2023, 7:00 P.M.

1) OPENING BUSINESS

Call meeting to order.
Minutes: Mayor Ryan Arndorfer called the meeting to order.

Roll call.
Minutes: Present was Stacy Swenson, Curt Gast, Karrie Wallen, and Ashley Weiss. Absent was Abby Post

Pledge of Allegiance
Conflict of Interest (state if applicable)

Approval of Agenda
Minutes: it was motioned by Swenson and second by Gast to approve the agenda as set. Motion carried unanimously.

2) CONSENT AGENDA

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

Approve Minutes of the 09/05/2023 and 09/14/2023 Council Meeting Minutes

Claim list in the amount of \$707,441.12

Minutes: It was motioned by Weiss and second by Wallen to approve the consent agenda. Motion carried unanimously.

3) DEPARTMENT HEAD REPORTS

Library Report - Linda Friedow Pergola between Library and City Building

Minutes: It was motioned by Swenson and seconded by Wallen to approve the Pergola be built between the Library and the City Building. Motion carried unanimously. Friedow received a \$10,000 grant for this project.

Public Works - Vance Hagen Approval of Sweeper Bid

Minutes: Mayor Arndorfer in-

formed we would need to set up a closed session meeting for this bid.

Police Report - Tyler Harmon Police Chief Oath

Minutes: Chief Tyler Harmon gave his oath to the City of Britt and our Ordinances.

Staff Promotion
It was motioned by Gast and seconded by Wallen to promote Jordan Williams to SGT of the Britt Police Department. Motion carried unanimously. His new wage will be \$32/hr. The Council and Mayor were appreciative of all the work that SGT Williams did as Interim Chief.

Fire Department - Jon Swenson Zoning - Mike Boomgarden

4) CLERK'S REPORT

Approve Pay Application 16 to Henkel Construction for \$97,739.16

Minutes: It was motioned by Gast and second by Swenson to approve pay application 16 to Henkel Construction for \$97,739.16 Motion carried unanimously. Resolution 23-2023 Ordinance 515 Amending 6-5-9 Trash and Recycling Rates

Minutes: The ordinance was not passed due to Mayor Arndorfer wanting additional information on the savings if we switched from The Lake Mills Landfill to the North Iowa Landfill.

November Council Meeting

Minutes: It was motioned by Wallen and second by Weiss to move the November council meeting to Tuesday, November 14 th, 2023. Motion carried unanimously.

Annual Financial Report

Minutes: It was motioned by Weiss and second by Swenson to approve the Annual Financial Report. Motion carried unanimously.

Street Finance Report

Minutes: It was motioned by Wallen and second by Gast to approve the Street Finance Report.

Outstanding Obligation Report

Minutes: Ibarra informed council that we have 4 bonds/lease that will be paid off within this fiscal year and next.

106 3 rd ST SE Update

Minutes: Earl Hill, City Attorney, informed that 106 3 rd ST SE has been bought off by a holdings business. They are willing to sell those property taxes to the City for the same amount they bought them for. Hill should have an amount for us by the next council meeting.

5) MAYOR'S REPORT

WTP Update
Minutes: Mayor Arndorfer gave a quick update on the Water Treatment Plant.

Golf Course Irrigation Invoice
Minutes: It was motioned by Gast and seconded by Wallen to approve the invoice for the irrigation system at the Golf Course for \$2,174. Motion carried unanimously.

6) PUBLIC COMMENT

Minutes: None

7) ADJOURN

Minutes: It was motioned by Wallen and second by Weiss to adjourn the meeting. Motion carried unanimously.

Elizabeth Ibarra, City Clerk
Ryan Arndorfer, Mayor

CLAIMS REPORT

VENDOR, REFERENCE AMOUNT

ABSOLUTE WASTE REMOVAL, TRASH/RECYCLE.....28,889.78

ACCO UNLIMITED CORP, CHEM CONTROL PROBE.....4,290.00

AGSOURCE, TESTING SERVICES.....1,323.00

AL OLSON, WAXING OF CITY HALL FLOORS.....450.00

ALLIANT ENERGY, ELECTRIC.....12,230.96

ALLIED ENS LLC, PROFESSIONAL SERVICES/ANTIVIRU.....698.23

ARAMARK, CITY HALL MOP, RUG, ETC.....248.04

BADGER METER, WATER SERVICES.....67.27

BASE, REIMBURSEMENT.....30.00

BOLTON & MENK, WTP PROFESSIONAL SERVICE.....18,459.50

BOOK LOOK, LIBRARY IF BOOKS.....275.84

BRITT FOOD CENTER, MISC SUPPLIES ALL DEPT.....427.02

CARD SERVICES, MISC EXPENSES.....6,429.58

CHOSEN VALLEY TESTING, WTP TESTING.....915.00

COLOFF DIGITAL, WEBSITE SUPPORT.....169.00

COMM 1, ALL DEPT PHONE/INTERNET/FAX.....828.94

CONTINENTAL RESEARCH CORP, SHIPPING FOR WATER.....296.92

DAKOTA SUPPLY GROUP, PUMP TEST FIRE TRUCK.....2,093.58

DELTA DENTAL OF IOWA, DNTL/VISN-PRETX.....701.22

DEMCO, LIBRARY SUPPLIES.....495.01

EARLES DEMOLITION, WATER LEAK REPAIRS.....6,050.00

EFTPS, FED/FICA TAX.....18,686.36

GIFTS SEW SWEET, GLO RUN T-SHIRTS.....363.68

GREAT AMERICA FINANCIAL SVCS, COPIER LEASE.....211.82

HACH, PROBE SERVICE.....227.00

HANCOCK CO HEALTH SYSTEM, HILARY PHYSICAL EMPLOYMENT.....1,683.00

HANCOCK CO TREASURER, PROPERTY TAXES.....4,832.00

HAWKINS INC., CHLORINE.....80.00

HEARTLAND ASPHALT, PAY APP NO 2 2ND ST SEW IMPROV.....150,944.20

HENKEL CONSTRUCTION COMPANY, PAY APP 14.....324,071.91

HEWETT WHOLESAL INC., POOL CONDUITS.....232.20

HIGH TIDE, IA PUMP WORKS SCHOOL SLS.....240.00

IMFOA CONFERENCE, FALL CONFERENCE IBARRA.....350.00

IMWCA, INSTALLMENT WORK COMP 3.....1,169.00

INGRAM LIBRARY SERVICES, LIBRARY BOOKS.....811.82

IOWA DEPT. OF REVENUE, WA-

TER EXCISE TAX.....4,312.71

IOWA LAW ENFORCEMENT ACAD, IN-SERVICE TRAINING.....20.00

IOWA ONE CALL, IOWA ONE CALL.....30.60

IOWA STATE UNIVERSITY, MPI Online Registration.....249.00

IPERS, IPERS.....16,595.15

JACK'S OK TIRE SERVICE, TIRES FOR PD VEHICLE.....640.00

JAMES MERRIAM, MILEAGE TO OKOBOJI.....112.66

JOHNSON, MULHOLLAND, COCHRANE, INVESTIGATION WITH STU.....5,182.90

JORDAN WILLIAMS, AXEL OVERNIGHT STAY @PAMPER ED.....23.00

KATELAND STEHR, MUNICIPAL AND FIRE CLEANING.....400.00

K I O W, BRITT CAMP AIGN.....118.00

LAMPE CUSTOM WELDING, SNOWBLOWER REPAIR.....1,279.99

LINDA FRIEDOW, MILEAGE REIMBURSEMENT KANSAS.....666.79

MARLIN BRANDT, SIDEWALK REIMB 557 CENTER ST E.....237.54

MICHELLE JOHNSON, REISSUE CHECK SUMMER REC CON CE.....600.00

MICRO MARKETING, LIBRARY AUDIO.....169.72

MID AMERICA BOOKS, LIBRARY BOOKS.....269.40

MID-AMERICA PUBLISHING, COUNCIL MINUTES PUBLISHING.....208.03

MIDWEST TAPE, LIBRARY DVDS.....56.23

MILLER & SONS GOLF CARTS, GOLF CAR REPAIR.....211.44

MINDY LEONE, SIDEWALK REIMBURSEMENT.....486.92

NEW COOPERATIVE, FUEL.....1,665.68

NEXT GENERATION TECH INC, POLICE WORKSTATION UPGRADE.....6,683.67

NIACOG NORISC, NO RISK DUE S.....420.00

PAYROLL.....54,915.51

P&P ELECTRIC, GENERATOR SEWER.....230.00

PRESTO-X-COMPANY, PEST CONTROL.....126.78

PRITCHARD AUTO, 2020 FORD F150 OIL.....68.29

RADIOLOGIST OF NORTH IOWA, PC, X-RAY EXAM.....29.00

RYAN ARNDORFER, Mayor's Meeting.....219.56

SANDRY FIRE SUPPLY, STRUCTURAL BOOT.....4,417.15

SCHLEUSNER TRUCKING, SAFETY BARK.....887.50

SHIELD TECHNOLOGY CORP, SOFTWARE.....1,035.00

STANARD & ASSOCIATES INC, TEST CERTIFICATES (HILARY).....40.00

STATE FARM, FIDELITY BOND.....280.00

STATE HYGIENIC LABORATORY, TESTING.....29.00

STATE TREASURER, STATE TAXES.....1,883.86

STREICHER'S, PD MIS EQUIP.....240.04

SWENSON'S HARDWARE, MISC ALL DEPARTMENT PURCHASES.....3,120.15

TRULSON AUTO, FIRE TRUCK BATTERY CHECK #726.....886.97

U S POSTMASTER, AUGUST 2023 UB POSTAGE.....432.67

UNITED HEALTH CARE, HEALTH INSURANCE.....8,033.02

VANCE HAGEN, MILEAGE TO IOWA CITY.....369.42

VERIZON, TELEPHONE.....403.89

WIRED, 1 YR SUBS LIBRARY.....12.00

Accounts Payable Total.....707,441.12

GENERAL.....111,541.02

LIBRARY FUND.....14,764.32

FIRE DEPARTMENT.....6,954.76

ROAD USE.....167,240.10

EMPLOYEE BENEFITS.....1,252.07

LOCAL OPTION TAX.....4,832.00

CAPITAL PROJ-WTP PROJECT.....242,478.75

WATER.....130,075.71

SEWER.....24,333.89

STORM WATER.....3,968.50

TOTAL FUNDS.....707,441.12

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BRITT FISCAL YEAR REPORT

STATE OF IOWA			
2023			
FINANCIAL REPORT			
FISCAL YEAR ENDED			
JUNE 30, 2023 CITY OF BRITT, IOWA			
DATE: December 1, 2023			
NOTE - The information supplied in this report will be shared by the Iowa State Auditor's Office, the U.S. Census Bureau, various public research groups, and State and federal agencies.			
ALL FUNDS			
	Governmental (a)	Proprietary (b)	Total Actual (c) Budget (d)
Revenues and Other Financing Sources			
Taxes Levied on Property	987,875		987,875 1,081,303
Local Unallocated Property Taxes-Lazy Year	0		0 0
Net Current Property Taxes	987,875		987,875 1,081,303
Delinquent Property Taxes	0		0 0
TIF Revenues	0		0 0
Other City Taxes	466,305	0	466,305 405,179
Licenses and Permits	3,935	0	3,935 3,400
Use of Money and Property	49,627	0	49,627 49,625
Intergovernmental	406,302	0	406,302 406,443
Charges for Fees and Service	219,595	1,138,421	1,358,016 1,261,500
Special Assessments	16,827	0	16,827 21,040
Miscellaneous	79,394	0	79,394 103,722
Other Financing Sources, Including Transfers In	2,336,385	391,000	2,727,385 4,335,310
Total Revenue and Other Sources	4,538,542	1,468,421	6,047,483 7,638,130
Expenditures and Other Financing Uses			
Public Safety	646,230		646,230 646,729
Public Works	672,395		672,395 764,025
Health and Social Services	6,595		6,595 6,100
Culture and Recreation	385,149		385,149 424,084
Community and Economic Development	198,207		198,207 199,308
General Government	130,667		130,667 201,417
Debt Service	288,658		288,658 289,211
Capital Projects	3,017,394		3,017,394 3,018,000
Total Governmental Activities Expenditures	5,394,285	0	5,394,283 5,388,267
Business-type activities		814,610	814,610 989,395
Total All Expenditures	5,394,285	814,610	6,228,823 6,578,299
Other Financing Uses, Including Transfer Out	625,210	350,000	955,210 955,210
Total All Expenditures and Other Financing Uses	6,019,495	1,194,610	7,214,103 7,513,270
Excess Revenue and Other Sources Over (Under) Expenditures and Other Financing Uses	-1,480,953	293,791	-1,187,162 144,640
Beginning Fund Balance July 1, 2022	1,109,470	1,364,997	2,474,467 2,579,466
Ending Fund Balance June 30, 2023	-214,481	1,658,778	1,444,297 2,119,126
NOTE - These balances do not include the following, which were not budgeted and are not available for city operations:			
Non-budgeted Internal Service Funds		Transfer In/Out Funds	
Private Purpose Total Funds		Agency Funds	
Indebtedness at June 30, 2023		Indebtedness at June 30, 2023	
	Amount		Amount
General Obligation Debt	1,095,000	Other Long-Term Debt	0
Revenue Debt	1,691,075	Short-Term Debt	0
TIF Revenue Debt	0	General Obligation Debt Limit	5,589,918

Published in The Leader on Wednesday, October 11, 2023

PROBATE
Leland Edward Halfpop

THE IOWA DISTRICT COURT FOR HANCOCK COUNTY IN THE MATTER OF THE ESTATE OF LELAND EDWARD HALFPOP, Deceased

CASE NO. ESPR012173

NOTICE OF PROBATE OF WILL, OF

APPOINTMENT OF EXECUTORS, AND NOTICE TO CREDITORS

To All Persons Interested in the Estate of Leland Edward Halfpop, Deceased, who died on or about February 19, 2023:

You are hereby notified that on September 14, 2023, the Last Will and Testament of Leland Edward Halfpop, deceased, bearing date of April 18, 2016, was admitted to probate in the above named court and that Randy L. Halfpop, Robert L. Halfpop and Rachelle L. Johnson have been appointed Executors of the estate. Any action to set aside the will must be brought in the district court of said county within the later to occur of four months from the date of the second publication of this notice or one month from the date of mailing of this notice to all heirs of the decedent and devisees under the will whose identities are reasonably ascertainable, or thereafter be forever barred.

Notice is further given that all persons indebted to the estate are requested to make immediate pay-

ment to the undersigned, and creditors having claims against the estate shall file them with the clerk of the above named district court, as provided by law, duly authenticated, for allowance, and unless so filed by the later to occur of for months from the date of the second publication of this notice or one month from the date of mailing of this notice (unless otherwise allowed or paid) a claim is thereafter forever barred. Dated September 27, 2023.

Randy L. Halfpop,
Executor of Estate
1705 Linden Lake Road
Fort Collins, CO 80524

Robert L. Halfpop,
Executor of Estate
703 1st Street SE
BELMOND, IA 50421

Rachelle L. Johnson,
Executor of Estate
3371 190th Street
Goldfield, IA 50542

Carrie J. Rodriguez,
ICIS#: AT0012771
Attorney for Executors
Garland & Rodriguez Attorneys
at Law

200 State Street
PO Box 134
Garner, IA 50438

Date of second publication:
Wednesday, Oct. 11, 2023
Probate Code Section 304
*Designate Codicil(s) if any, with date(s).

Published in The Leader on Wednesday, Oct. 4 and Oct. 11, 2023

HANCOCK COUNTY BOS MINUTES 9/25/2023

September 25, 2023
Garner, Iowa

The Hancock County, Iowa, Board of Supervisors met in adjourned session on the above captioned date pursuant to adjournment with Supervisors Florence (Sis) Greiman, Gary Rayhons and Jerry J. Tlach present. Absent: none.

The minutes of September 18, 2023 meeting were read and approved.

On motion by Supervisor Tlach, seconded by Supervisor Rayhons and carried unanimously, the Board gave approval to the following: Signed 28E agreement with City of Crystal Lake for Project no. FM-C041(135)-55-41. Approved the quote from Jennings Painting & Decorating Ltd., Fertile, for painting of ceilings and walls in northeast stairway in the amount of \$13,500. Appointed Veronica Maas, Crystal Lake, to the Hancock County Veteran Affairs Commission for the remainder of the term ending June 30,