

OFFICIAL BOARD PROCEEDINGS: West Hancock Community School District

WEST HANCOCK BOARD OF DIRECTORS REGULAR MEETING APRIL 20, 2020

The West Hancock Community School Board of Directors met in regular session in the West Hancock High School board room and via Zoom session. Board President R. Johnson called the meeting to order at 6:07 p.m.

Members present: R. Johnson, Abels, Burgardt, Deutsch, Eekhoff, Harle, and A. Johnson.

Others present: Superintendent Kromemann, Bus. Mgrs. Larson and Buns.

Motion by Burgardt seconded by Abels, to approve the items listed under the consent agenda. Carried: 7-0

Jeri Maher presented the FY19 audit via phone.

Discussion on the CTE Regional Center Update.

Motion by Deutsch, seconded by Burgardt, to approve the Audit report for 2018-2019. Carried: 7-0

Motion by Burgardt, seconded by Deutsch, to approve Paul Sonius as spring/summer 2020 driver's education instructor. Carried: 7-0

Motion by Harle, seconded by A. Johnson, to approve transfer of Mark Sanger to head HS football coach. Carried: 7-0

Motion by Burgardt, seconded by Eekhoff, to approve the transfer of Kevin Eisenman to fulltime assistant football coach. Carried: 7-0

Motion by Harle, seconded by Eekhoff, to approve the transfer of Travis Hagen to fulltime assistant football coach. Carried: 7-0

Motion by Burgardt, seconded by Deutsch, to approve Erin Kammrad as Elementary/District Secretary. Carried: 7-0

Motion by Deutsch, seconded by Abels, to approve Matt Anderson as custodian starting July 1, 2020. Carried: 7-0

Motion by Deutsch, seconded by A. Johnson, to accept the resignation from Sharayah Hacker as HS basketball cheer coach. Carried 7-0

Motion by Harle, seconded by Deutsch, to accept the resignation from Jordan Smith as head HS football and wrestling cheer coach. Carried 7-0

Motion by Abels, seconded by Deutsch, to approve the TLC committee as follows: TLC Coordinator – Kristi Gast
Instructional Coach Full Time – Robin Kudej

Instructional Coach .4 FTE – Kristi Gast
Building level Coordinators: Holly Lang, Katherine Squier, Melinda Tremmel, Jerri Hill, Ethan Weiss, Kym Mayland
Mentors: Holly Lang, Matt Welp, Jerri Hill

Carried 7-0
Motion by Burgardt, seconded by Deutsch, to approve the purchase of the Access Systems Copier for the MS in the amount of \$6,228. Carried: 7-0

Motion by Abels, seconded by A. Johnson, to approve renewing the AEA purchasing agreement for the 20-21 school year. Carried: 7-0

Motion by Harle, seconded by Deutsch, to accept the bid from Kingland for phase 2 of the HS renovation in the amount of \$374,834. Carried: 7-0

Motion by Burgardt, seconded by Deutsch, to approve having all middle school football games in Britt starting 20-21 school year storing the old HS score-

board and revisiting in 1 year. Carried: 7-0

Motion by Deutsch, seconded by Eekhoff, to go into closed session per Iowa Code §21.5(1)a at 7:23p.m. AYES: R. Johnson, Burgardt, Harle, Abels, A. Johnson, Deutsch and Eekhoff. Carried 7-0

Motion by Deutsch, seconded by A. Johnson, to adjourn closed session at 8:20p.m. AYES: R. Johnson, Burgardt, Harle, Abels, A. Johnson, Deutsch and Eekhoff. Carried 7-0

President R. Johnson called to resume regular session at 8:25p.m.

Motion by A. Johnson, seconded by Harle, to open the position of head HS basketball coach carrying the current coach to reapply. Carried 6-0 R. Johnson abstained from voting.

Motion by Deutsch, seconded by Abels, to approve staffing, pay, and handbook as presented for the classified staff for 2020-2021 school year. Carried 7-0

Motion by Burgardt, seconded by Deutsch, to approve staffing, pay, and handbook as presented for the certified staff for 2020-2021 school year. Carried 7-0

Motion by Harle seconded by Deutsch, to approve the 3 year contract from Timberline for the Medicaid billing for special education students. Carried: 7-0

Resolution – Pandemic Response and Emergency Suspension of Policy

WHEREAS, Iowa Code Ch. 279.8 authorizes local school boards to govern their respective districts, including adopting policies for their own governance; and

WHEREAS the Board may, by formal action suspend or rescind board policy as deemed necessary, appropriate or in the best interests of the District; and

WHEREAS, on March 11, 2020, the World Health Organization characterized COVID-19 as a pandemic; and

WHEREAS, on March 13, 2020, the President of the United States declared a national state of emergency and on March 15, 2020 Iowa Governor Kim Reynolds recommended closure of all public and private K-12 schools in Iowa until April 13, 2020 to contain the spread of COVID-19; and

WHEREAS, on March 17, 2020, Iowa Governor Kim Reynolds declared a State of Public Health Disaster Emergency under the authority granted through Iowa Constitution, Art. IV, §§ 1, 8 and Iowa Code §§ 29C.6(1), 135.140(6), and 135.144 and directed implementation of the Iowa Department of Homeland Security and Emergency Management's Iowa Emergency Response Plan in response to the novel coronavirus (COVID-19); and

WHEREAS, most hourly non-exempt employees will be unable to report to work due to the District's closure and certified contract employees may be asked to work at remote locations to help provide continuity in educational services; and

WHEREAS, it fulfills a public purpose to continue to pay District hourly and classified non-exempt employees during this closure to prevent or contain the spread of COVID-19, to promote morale and to help retain current employees following the closure; and

WHEREAS, on March 17, 2020 the Iowa Legislature passed and the Governor signed SF 2408 granting waiver of the instructional time requirements in Iowa Code Ch. 279.10 for all public school

districts closing before April 12, 2020 in order to prevent or contain the spread of COVID-19; and granting Governor Reynolds the ability to waive instructional time requirements for any public school district which closes on or after April 12, 2020 to prevent or contain the spread of COVID-19; and

WHEREAS, on April 17, 2020 Iowa Governor Kim Reynolds recommended extended closure of all public and private K-12 schools in Iowa through the 2019-2020 school year to contain the spread of COVID-19; and

WHEREAS, on April 17, 2020 Governor Reynolds and the Iowa Department of Education further recommended a waiver of instructional time requirements for the remainder of the 2019-2020 school year for school districts continuing to provide continuous learning through approved options; school districts will be required to submit to the Department of Education a Return to Learn Plan by July 1, 2020 describing ways the district intends to address disruptions to learning; and

WHEREAS, the Iowa Department of Education issued COVID-19 Guidance: Provision of Continuous Learning. This guidance allows school districts to provide either voluntary educational enrichment opportunities to students or required educational services. Voluntary educational enrichment opportunities provided to students where participation by students is not required and will not be graded other than voluntary completion of concurrent enrollment courses and credit recovery. Required educational services include educational services provided to students who are required to participate. Student work may be graded and credit may be awarded. Equity must be provided for and AEA services resume, to the extent possible, for required educational services. Competencies attained through either voluntary or required educational services may be considered if done on a voluntary basis they may only be considered after school returns to session.

NOW, THEREFORE BE IT RESOLVED, that the West Hancock School Board hereby suspends provisions of its board policies and/or whole policies, as identified by the District Superintendent or designee, if such suspension is necessary to implement written guidance from state or federal agencies relating to containing COVID-19 for the duration identified by the Governor of the State of Iowa, or as otherwise determined by the Board.

BE IT FURTHER RESOLVED that the District Superintendent will consult with and report to the Board as feasible and appropriate regarding the emergency closure and efforts to implement written guidance from health and government agencies.

BE IT FURTHER RESOLVED that the District Superintendent is authorized to close any school facility without further action by the Board of Directors through the end of the 2019-2020 academic year. Such closure shall continue during the emergency created by the COVID-19 pandemic until such time as the Superintendent, in consultation with appropriate health and government authorities, deems it in the best interests of the District and its students to open schools.

BE IT FURTHER RESOLVED that the District Superintendent shall follow all

Iowa Department of Education guidance requiring the submission of a Return to Learn Plan for the District by July 1, 2020;

BE IT FURTHER RESOLVED that the District Superintendent is authorized, based upon the needs of the District and guidance from health and government agencies, to direct staff assignments during District closures, including but not limited to essential employees who must report to work, employees who may be reassigned, and employees whose services are not needed.

BE IT FURTHER RESOLVED that access to public school grounds and public school buildings of the District may be limited as directed by the Superintendent during District closures.

BE IT FURTHER RESOLVED that certified, exempt employees will remain employed during the school closure and until the number of days expressed in the contract have been fulfilled, unless otherwise approved by the Board. Days that contracted employees do not report for duty either onsite if deemed an essential employee; or from a remote location for all other employees due to closure, do not constitute a fulfilled contract day except to the extent those days are forgiven by the District.

BE IT FURTHER RESOLVED that in light of this District-wide emergency closure, the Board authorizes the Superintendent to place hourly and classified non-exempt employees on paid administrative leave and to continue to pay them until the number of days expressed in the contract have been fulfilled during the period of school closure.

BE IT FURTHER RESOLVED that the District has elected to provide voluntary educational enrichment opportunities to students in the district during this period of school closures

BE IT FURTHER RESOLVED that in the interest of public health and/or to comply with federal or state health department recommendations or guidance, the Board encourages the public to attend or listen to its open public meetings via telephone or video conference, live streaming on the internet and the Board may also limit public comment to written comments.

BE IT FURTHER RESOLVED that the board reserves the right to adjust board meeting dates, times, and locations during the district-wide emergency closure in a manner consistent with the Open Meetings law, and notes that any or all board members may attend board meetings electronically as permitted by law.

BE IT FURTHER RESOLVED that execution of this Resolution is conclusive evidence of the Board's approval of this action and of the authority granted herein. The Board warrants that it has, and at the time of this action had, full power and lawful authority to adopt this instrument. This resolution will remain in full force and effect until it is rescinded or amended by subsequent action of the Board.

Ryan Johnson President, Board of Directors ATTEST: Amy Larson Secretary, Board of Directors. It is moved by Board Member Burgardt and seconded by Deutsch that the foregoing Resolution be adopted. The motion was duly put to vote of the Board and the vote thereon was as follows:

AYES: R. Johnson, Burgardt, Harle, Abels, A. Johnson, Deutsch and Eekhoff
Carried: 7-0

Whereupon the President declared the motion carried and the Resolution adopted this 20th day of April 2020.

Motion by Deutsch seconded by A. Johnson, to adjourn the meeting at 8:50 p.m. Carried: 7-0

Ryan Johnson, President
Amy Larson, Co Board Secretary

Checking Account ID 1

Fund Number 10 OPERATING FUND

Advantage Administrators
-Flex Benefits Management.....148.20
Ag. Max Partner, L.C., MaxYeild
-Gas/Diesel/Supplies1,896.68
Alliant Energy-Electricity/Gas15,021.23
Amazon Capital Services Inc
-Supplies.....1,229.21
Britt Food Center-Supplies36.31
Central Iowa Distributing, Inc
-Supplies.....1,002.10
City Of Britt-Water/Sewer
/Building Permits1,637.94
City Of Kanawha-Water,Sewer.....143.41
Communications 1 Network-Phone
/Int.Access/Repairs/Cable.....557.47
Constellation-New Energy
-Natural Gas.....162.82
Crescent Electric Supply Co
-Supplies.....714.35
Dean Foods North Central
-Supplies31.10
DHS Cashier 1st FI-Medicare.....13,103.81
Gold-Eagle Cooperative
-Supplies/Fuel.....162.26
Hancock County Health System
-Physicals.....186.00
Hassebrook Refrigeration-Supplies
/Service/Parts.....2,231.00
IASBO-Conference Registration.....75.00
Iowa Assoc. Of School Boards
-Registration.....2,344.00
Iowa Division Of Criminal
Investigation-Background Check30.00
Iowa High School Golf
Coaches Assoc.-Dues.....45.00
Iowa Net High Academy-Service...4,821.60
ISEBA-Medical Insurance.....136,572.74
Janitor's Closet, Ltd.-Supplies.....520.18
Kronemann, Michelle.....0.00
Kronemann, Wayne
-Reimbursement.....10.70
Mercyone Occupational Health-Purch
Services.....57.00
Mid-America Publishing Corp
-Publishing233.64
NIACC-Classes/Training375.00
North Iowa Media Group
-Publications189.96
Paper Corporation, The
-Paper Products.....1,051.20
Rayhons, Sandy
-Reimbursement/Cell.....250.49
Reinders-Maint769.10
Rick Engel, Attorney-Legal Fees525.00
Rieman Music-Supplies/Parts108.00
Sonny's Precision Collision
-Service/Parts1,260.75
Swenson's Hardware
-Supplies And Parts1,771.18
Timberline Billing-Medicaid Billing...721.03
Trane Us, Inc-Service.....1,132.50
Truck Center Companies
-Supplies/Svc.....1,586.42
Trulson Auto Parts
-Parts/Supplies/Service.....198.68
Verbrugge, Ruth-Reimbursement..41.21
Visa-Travel/Supplies.....788.24
Waste Mgmt Of Northern Iowa
-Garbage Service-Britt/Kan....2,746.26

West Hancock General Fund
-Transfer/Mileage Reimb/Misc.....65.00
West Hancock Partial Self Funding
-Self Funded Insurance.....9,201.57
Fund Number 10.....205,755.34
Checking Account Id 1.....205,755.34

Checking Account Id 2 Fund

Number 33 CAPITAL PROJECTS

Martin Gardner Architecture
-HS Renovations.....1,889.58
Woodruff Construction LLC
-HS Renov43,176.85
Fund Number 33.....45,066.43

Checking Account Id 2 Fund Number

36 PHYSICAL PLANT & EQUIPMENT

Amazon Capital Services Inc
-Supplies510.93
Crest Electronics Inc.
-Equipment.....4,709.32
Modern Builders Inc
-Parts/Supplies/Services.....3,910.00
Next Generation Technology
-Supplies/Service5,450.00
Fund Number 36.....14,580.25
Checking Account Id 2.....59,646.68

Checking Account Id 4

Fund Number 21 ACTIVITY

4 Seasons Fund Raising
-Fundraiser.....42.40
Amazon Capital Services Inc
-Supplies41.98
Athletico Management, LLC
-Training/Service.....410.75
Badje, Carolyn-Reimbursement36.54
Britt Country Club, Inc.-Membership...0.00
BSN Sports-Supplies3,255.74
Decker Sporting Goods-Supplies ...384.00
Dehart, Michelle-Reimbursement...137.56
Envision-Supplies40.00
Flower Cart-Supplies72.00
Garner-Hayfield-Ventura Comm. School
-Open Enrollment/Fees151.75
Gifts Sew Sweet-Shirts/Supplies ...4,369.20
Homewood Suites By Hilton
-Hotel5,331.20
Instrumentalist Awards LLC
-Supplies81.00
Iowa Sports Supply Co-Mats199.00
J.W.Pepper & Son Inc.

-Music & Materials149.00
Jostens, Inc-Annual/Supplies1,807.96
Lansing, Steve-Reimbursement53.50
Loeschen, Paul-Parts/Svc/Rent....100.00
NASSP-Honor Society.....385.00
Rayhons, Sandy
-Reimbursement/Cell.....191.07
Redenius, Kim-Reimbursement
/Supplies112.50
Riceville Wrestling Club-Supplies ...132.00
Rieman Music-Supplies/Parts132.04
U.S. Toy Co.-Supplies32.90
Visa-Travel/Supplies.....51.46
West Hancock General Fund
-Transfer/Mileage Reimb/Misc....346.50
Fund Number 21.....18,047.05
Checking Account Id 4.....18,047.05

Checking Account Id 5 Fund Number

61 SCHOOL NUTRITION FUND

Dean Foods North Central
-Supplies986.62
Earthgrains Co-Bread271.75
Kekf Food Distribution
-Commodities.....459.93
Martin Bros. Distributing Co.
-Supplies5,700.64
Wil-Kil Pest Control-Pest Control....270.00
Fund Number 61.....7,688.94
Checking Account ID 5.....7,688.94

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