

OFFICIAL COUNCIL PROCEEDINGS: City of Garner

CITY OF GARNER COUNCIL PROCEEDINGS UNAPPROVED MINUTES April 14, 2020

The City of Garner Council met in regular session on Tuesday, April 14, 2020 at 7:00pm in the Council Chambers at City Hall. In support of Iowa Governor Kim Reynolds' proclamation declaring a State of Public Health Disaster Emergency in Iowa, the current COVID-19 Pandemic situation makes it impractical and impossible to conduct an in-person meeting at Garner City Hall to conduct City business, therefore this meeting was conducting in a "gotomeeting" format.

Mayor Mick called the meeting to order at 7:00pm.

ROLL CALL-Present: Don Bell, Denny Drabek, Glen Juhl, Marline Lewerke, Tim Schmidt, Absent: none.

Motion by Marline Lewerke, seconded by Glen Juhl to approve the agenda as printed, Ayes: Bell, Drabek, Juhl, Lewerke, Schmidt, Nays: none.

PUBLIC INPUT: none

Motion by Tim Schmidt, seconded by Marline Lewerke to approve the following consent agenda items, Ayes: Bell, Drabek, Juhl, Lewerke, Schmidt, Nays: none.

- Minutes – March 10, 2020 regular and March 30, 2020 special meetings
- Treasurer, Police, PW, WT/SW, Library, P&R, Wage Report and Utility Billing Report

- Liquor License Renewal – Matt's Place

Motion by Don Bell, seconded by Denny Drabek to approve the claims as submitted, Ayes: Bell, Drabek, Juhl, Lewerke, Schmidt, Nays: none.

Motion by Glen Juhl, seconded by Tim Schmidt to approve a recommendation from the VIP Committee authorizing a \$2,500 façade grant at 390 State to Stacey Strilchuk, Ayes: Bell, Drabek, Juhl, Lewerke, Schmidt, Nays: none.

Tabled action on alley vacation of Block 4, Park Addition. Will present at a future meeting.

Motion by Tim Schmidt, seconded by Denny Drabek to approve Resolution #2020-17 TO WAIVE THE TAX ASSESSMENT ON AGRICULTURAL LAND FOR THE PURPOSE OF A SPUR LINE, with the following additions 1) agreement shall expire 7/1/2022 and 2) restricted to this current project only, Ayes: Bell, Drabek, Juhl, Lewerke, Schmidt, Nays: none.

Following a review of the Pool Park Shelter House project, there was a mo-

tion by Tim Schmidt, seconded by Marline Lewerke to approve Resolution 2020-18 CONTRACT WITH LARKIN CONSTRUCTION, VENTURA, IOWA, AS GENERAL CONTRACTOR FOR THE POOL PARK SHELTER HOUSE, Ayes: Bell, Drabek, Lewerke, Schmidt, Nays: none, Abstain: Juhl.

Drew Sweers with V&K gave updates on Hejlik III, Hwy 18 Trail, Allen Avenue Drainage projects and DNR metals compliance.

Motion by Marline Lewerke, seconded by Denny Drabek to accept a quote from General Traffic Controls, Inc. for upgrades to the traffic light located at Hwy 18 and State Street, \$6,200, Ayes: Bell, Drabek, Juhl, Lewerke, Schmidt, Nays: none.

Mayor Mick announced it was time for the Public Hearing regarding vacating and disposing of the sanitary sewer and storm sewer easements located on lots 13-24 of Hejlik's Third Subdivision. Mayor Mick then asked for comments from the floor, hearing none he closed the public hearing and the following actions were then taken:

Motion by Denny Drabek, seconded by Marline Lewerke to approve the 1st reading of ordinance #455 AMENDING THE GARNER CODE OF ORDINANCES BY VACATING THE SANITARY SEWER AND STORM SEWER EASEMENTS LOCATED ON LOTS 13-24 OF HEJLIK'S THIRD SUBDIVISION, Ayes: Don Bell, Denny Drabek, Glen Juhl, Marline Lewerke, Tim Schmidt, Nays: none.

Motion by Marline Lewerke, seconded by Glen Juhl to waive the 2nd and 3rd readings, pass and adopt ordinance #455 AMENDING THE GARNER CODE OF ORDINANCES BY VACATING THE SANITARY SEWER AND STORM SEWER EASEMENTS LOCATED ON LOTS 13-24 OF HEJLIK'S THIRD SUBDIVISION, Ayes: Don Bell, Denny Drabek, Glen Juhl, Marline Lewerke, Tim Schmidt, Nays: none.

Motion by Marline Lewerke seconded by Denny Drabek to approve Resolution #2020-19 APPROVING THE REMOVAL OF THE SANITARY SEWER AND STORM SEWER EASEMENTS LOCATED ON LOTS 13-24 OF HEJLIK'S THIRD SUBDIVISION, Ayes: Don Bell, Denny Drabek, Glen Juhl, Marline Lewerke, Tim Schmidt, Nays: none.

Motion by Denny Drabek seconded by Marline Lewerke to approve Resolution #2020-20 DECLARING THE HEJLIK'S

THIRD SUBDIVISION FINAL PLAT, contingent upon adding the instrument number to indicate the easement has been vacated, Ayes: Don Bell, Denny Drabek, Glen Juhl, Marline Lewerke, Tim Schmidt, Nays: none.

Motion by Tim Schmidt, seconded by Marline Lewerke to approve Resolution #2020-21 APPROVING THE HIRE OF DOMINICA ROGERS AS THE GARNER PARKS AND RECREATION DIRECTOR AND SETTING A SALARY, \$45,000, Ayes: Don Bell, Denny Drabek, Glen Juhl, Marline Lewerke, Tim Schmidt, Nays: none.

Motion by Glen Juhl, seconded by Marline Lewerke to approve a Rental Agreement with Dominica Rogers for the property at 570 State Street, Ayes: Bell, Drabek, Juhl, Lewerke, Schmidt, Nays: none.

P&R Director Assistant, Josh Banse gave updates on park and recreation activities.

Motion by Don Bell seconded by Marline Lewerke to approve Resolution #2020-22 APPROVING A 3-YEAR MOSQUITO CONTROL CONTRACT WITH LANDGRAPHICS LAWN & LANDSCAPE, BELMOND IA, Ayes: Don Bell, Denny Drabek, Glen Juhl, Marline Lewerke, Tim Schmidt, Nays: none.

Motion by Glen Juhl, seconded by Denny Drabek to approve Resolution #2020-23 HIRING A TEMPORARY EMPLOYEE AT CITY HALL, Lauren Arnold at \$15/hr, Ayes: Don Bell, Denny Drabek, Glen Juhl, Marline Lewerke, Tim Schmidt, Nays: none.

Motion by Don Bell, seconded by Denny Drabek to approve the 3rd and final reading of ordinance #453 AMENDING THE GARNER CODE OF ORDINANCES TO ADJUST THE COMPENSATION OF THE MAYOR AND COUNCIL MEMBERS, Ayes: Don Bell, Denny Drabek, Glen Juhl, Marline Lewerke, Tim Schmidt, Nays: none.

Motion by Tim Schmidt, seconded by Don Bell directing a hiring freeze of seasonal employees until the Rec Center opens and recreation programs begin, Ayes: Bell, Drabek, Juhl, Lewerke, Schmidt, Nays: none.

Motion by Marline Lewerke, seconded by Denny Drabek to furlough the remaining VMRC employees until the Rec Center re-opens, Ayes: Bell, Drabek, Juhl, Lewerke, Schmidt, Nays: none.

City Administrator Report:

- Staff update

- COVID-19 update
- P&R Board to discuss program funds at their upcoming meeting
- Anticipated decrease in RUT and LOST revenues due to COVID-19
- Possible Work Session regarding nuisance vehicles
- Council consensus was to have staff charge utility billing penalties according to the City Code

CORRESPONDENCE & OTHER BUSINESS: Items discussed included:

- Park & Rec Board minutes
- Caution tape around the playground equipment at the parks

With no further business, there was a motion by Denny Drabek, seconded by Glen Juhl to adjourn the meeting at 8:42pm.

Daisy Huffman, City Clerk
Kenton L. Mick, Mayor

CLAIMS APPROVED 4/14/20

Absolute Waste
-GB/R/C Contract..... 12,962.65
ACCO-Chemicals 1,697.80
Jennifer Ackerman
-MMPI Exam Proctor..... 100.00
Advantage Admin-Self Ins 8,335.48
Aflac-Insurance..... 413.52
Ag Source Labs-Testing 2,321.00
Agriculture FS-Bulk Oil 339.96
Alliant-Utilities 18,799.55
Amazon Loc-Microfiber Mop..... 39.98
Amazon.Com-Books..... 107.05
Arnold Motor Supply
-Wax Solution..... 220.42
Authorize.Net-Credit Card Fees 75.70
Baker & Taylor-Books 208.62
Frederick Blanch-Books 52.45
Brant Lawn Care-Fertilizer..... 27.00
Calgon Carbon
-UV Lite Supplies 1,423.81
Center Point-Books 532.08
Central Bank-Postage 40.16
Central IA Distr-Supplies 785.80
Chase-Team Snap,
Trash Cans Etc 6,473.35
Cintas-Rug/Mop Service..... 49.28
City Of Garner-City Of Garner 50.00
City Of Laurens-Contract
-Spencer Dale..... 2,887.00
Comm1-Phone/Internet 1,210.80
Country Landscapes
-Paver Bricks..... 2,650.46
CP IA Properties-SRF Draw 48,087.00
Custom Communications
-Fire Alarm Service 168.00
D&D Sales-Plaque- Lynn..... 40.00
Decker's-Baseball/Softballs..... 158.95
EMC Nat'l Life-Pr Wh 49.72
ERA-Testing Supplies..... 198.81

Ferguson #2516-Meters/Valves.... 403.05
First Natl Bank-Credit Card Fees.... 252.38
Frank Dunn Co-Street Patch 799.00
Garland & Rodriguez-Legal..... 3,650.00
Garner Ambulance
-Annual Contribution 1,431.00
Garner Chamber
-50% H/M To Chamber 5,809.93
Garner Lumber & Supply
-TIF Rebate..... 6,029.30
Garner Postmaster-Postage..... 434.35
Garner Utilities-Utilities 63.49
GC Distrbt-Bags 3,392.03
GIS Benefits-Life Ins..... 116.70
Steve Goll-Mileage VVV Class 195.50
Gordon Flesch Company
-Copier Lease 303.78
Gordon Flesch Co-Pd-Copies 51.87
Grainger-Supplies..... 79.34
Nicholas Hamlin
-Income Offset Overwithheld 497.00
Hancock Co Comm-Dispatching ... 3,568.97
Hancock Co Coop Oil-Fuel 1,084.31
Hancock Co Health System
-Drug Screen-Pre Emp 25.00
HyVee-Accts Recvbl
-Cleaning Supplies..... 70.35
IA Comm Assurance-Restitution... 800.00
IA Dept Inspections & Appeals
-Food Safety License..... 150.00
IA Dnr-NPDES Amendment..... 85.00
IA Dot-Sign Post 312.84
IA One Call-One Calls 7.20
Ingram-Books 325.06
IPERS-IPERS..... 10,939.45
IRS-941-Fed/FICA Tax 22,493.95
Kelly Jansen-Tourist Park Refund.... 90.00
Keystone Laboratories-Testing 77.50
Kramer Ace Hardware-Supplies 1,398.06
Larson Printing-Penalties 302.54
Law Enforcement Targets Inc
-Q-Targets 63.68
Leaf-Microfilm Scanner Lease..... 190.53
Malek's Lawn & Tree Service
-Thatching 1,425.00
McMaster-Carr-Supplies..... 49.43
Micromarketing-Audio Boks..... 209.76
Mid-Am Publishing
-Publications/Ads 229.35
Midwest Alarm
-VMRC Alarm Service 501.84
Nationwide-Def Comp Ntnwd 525.00
Next Generation Tech-Support 19.58
Office Depot-Office Supplies 138.25
Peak Software-Annual Support ... 3,404.70
Prairie Energy Coop-Utilities 184.00
Presto X-Pest Control..... 43.00
Pritchard Auto-Taurus
-Water Pump 3,350.73
Quality Pump-Pump 10,565.63
Ricoh-Lease/Copies 280.14

Risk Placement Services
-Fire Dept Accident Policy..... 402.75
IA Dept Of Revenue-Sales Tax.... 2,056.00
Satern Builders-HSG Rehab ... 24,204.00
Schindler Elevator
-Elevator Service..... 1,950.52
Scholastic-Audio Books..... 191.40
Megan Or Adam Sears
-Refund Membership 27.63
Signs By Tomorrow
-Graphics-Durango 257.75
Treas, St Of IA-State Tax..... 2,439.00
Systems Technology Group
-Readsquared Program 495.00
Taste Of Home Books-Books 36.66
TQ Tech-Computer Support 349.95
US Bank Equip Finance
-Copier Lease 62.08
Veenstra & Kimm-Engineering 5,659.00
Verizon Wireless-Phone/Internet ... 581.34
Mandy Walters
-Refund Rental Room 45.00
IA Dept Of Revenue
-Water Excise Tax 1,263.00
Webwise Solutions-Domain Names... 36.00
Wellmark-Insurance..... 30,497.00
Kelly White-Mileage 24.15
Accounts Payable Total 267,504.20

Expenses

General..... 91,145.20
Hotel/Motel Tax Fund..... 5,809.93
Ed Center 720.15
Road Use 13,636.25
Employee Benefits..... 22,967.68
Storm Sewer..... 5,964.69
CDBG Projects 24,204.00
Capital Projects 52,441.00
Water 18,649.48
Sewer 31,068.97
Storm Sewer..... 896.85
Total Funds 267,504.20

Revenues

General..... 62,413.02
Pool Maintenance Fund..... 159.23
VMRC Maintenance Fund 219.82
Ed Center 940.88
Road Use 16,838.35
Employee Benefits..... 5,572.33
Local Option 28,496.04
TIF-Kadrlik/Tchstn..... 4,142.29
CDBG Projects 37,308.00
Rev Loan-Industry 1,749.68
Rev Loan-Housing..... 438.22
Rev Loan-Retail..... 164.93
Debt Service 4,365.59
Water 27,295.55
Sewer 43,316.81
Storm Sewer..... 12,791.76
Total Funds 246,212.50

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