

BRITT CITY COUNCIL MINUTES 1.6.25

**MINUTES
CITY OF BRITT
BRITT PLANNING AND ZONING
MEETING
MONDAY, JANUARY 6TH @ 6PM.
IN THE BRITT COUNCIL
CHAMBERS**

170 MAIN AVE S. BRITT, IA 50423
NOTICE: Notice is hereby given that the Britt Planning and Zoning Committee will meet Monday, January 6th, 2025, at 6:00pm. in the Britt Council Chambers, 170 Main Avenue S, Britt, Iowa 50423.

1. Call to Order
Minutes: The meeting was called to order by Britt City Administrator, Joe McEnulty.

2. Roll Call
Minutes: Present were P&Z Members, Charles Wyatt, Craig Leerar, Ron Abele, Abby Goodenow, and Katie Collins. Absent was Dan Smith. Other attendees were Zoning Administrator Mike Boomgarden, Mayor Jim Nelson, and City Administrator Joe McEnulty.

3. Review and Approve the Agenda
Minutes: It was motioned by Charles Wyatt and seconded by Craig Leerar to approve the agenda as set. All Ayes. Motion carried unanimously.

4. Recommendation to rezone from Agriculture to Commercial, parcel

number 2205280030 with the legal description of Anderson's 2 nd PT of RR Right of Way BLK 28.

Minutes: Motion to rezone to Commercial was made by Charles Wyatt and seconded by Ron Abele. All Ayes. Motion carried unanimously.

5. Discussion and appointment of the Planning and Zoning Board Chairperson.

Minutes: Charles Wyatt expressed a desire to serve the board as the Chairperson to which Ron Abele made the motion to appoint Charles Wyatt as the Planning and Zoning Board Chairperson, which was seconded by Craig Leerar. All Ayes. Motion carried unanimously.

M. Boomgarden discussed having permits at the meetings, having more Zoning booklets printed for all members, and having Earl Hill come in to give us a training, with Iowa League of Cities Zoom call a possibility as well.

9. Adjourn
Minutes: It was motioned by C. Leerar and seconded by C. Wyatt to adjourn the meeting. All Ayes. Motion carried unanimously.

*Joseph McEnulty,
City Administrator
Jim Nelson, Mayor*

**REGULAR CITY COUNCIL
MEETING MINUTES IN
BRITT MUNICIPAL ROOM 170
MAIN AVE S BRITT, IA 50423
ON TUESDAY, JANUARY 7TH,
2025, 6:00 P.M.**

1) OPENING BUSINESS

a. Call meeting to order.
Minutes: Mayor Jim Nelson called the meeting to order.

b. Roll call.
Minutes: Weiss-here; Hildman-here; Nelson-here; Hiscocks-here

c. Pledge of Allegiance
d. Conflict of Interest (state if applicable)

e. Approval of Agenda
Minutes: Motion to approve agenda was approved by T. Hildman and seconded by B. Hiscocks. All Ayes. Motion carried.

2) CONSENT AGENDA
All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

a. Approve Minutes of the 12.17.2024 Council Meeting
b. Approve the Claims Report in the amount of \$375,483.77.

Minutes: Motion was made to approve the past meeting minutes and the claims report totaling \$375,483.77 by A. Weiss and seconded by T. Hildman. All Ayes. A. Weiss Yes. T. Hildman Yes. A. Nelson Yes. B. Hiscocks Yes. Motion carried.

3) PUBLIC FORUM
This is a time set aside for comments from the public on topics of City business other than those listed on this agenda. Please understand that the Council will not take any action on your comments at this meeting due to requirements of the Open Meetings Law but may do so at a future meeting. The Mayor and

City Council welcome comments from the public; however, at no time is it appropriate to use profane, obscene, or slanderous language. The Mayor may limit each speaker to five minutes.

4) DEPARTMENT HEAD REPORTS

a. Library Report – Linda Friedow
b. Public Works – Vance Hagen
c. Police Report – Jordan Williams
-Swear in Officer Anthony Boster
d. Fire Department – Jon Swenson
e. Zoning - Mike Boomgarden
f. Parks and Recreation-Jen Weiland was not present, so Angela Nelson informed us of recent events, with Ivy Gardner informing us of the community rec center survey results.

-School Board meeting on January 20th at 6PM; there will be discussion of the Community Rec Center -Stellar donation of \$5,000 for the Ballfield project.

5) Clerk's Reports
a. Approve Resolution 01-2025 Providing Wages for FY 2025.

Minutes: Motion to approve by A. Weiss and seconded by T. Hildman. All Ayes. Motion carried.

b. Approve Resolution 02-2025 Naming Official Publication the Garner Leader.

Minutes: Motion was made by A. Nelson and seconded by B. Hiscocks. All Ayes. Motion carried.

c. Approve Resolution 03-2025 Naming Check Signatures to be Jim Nelson, Joseph McEnulty, and /or Ashley Weiss.

Minutes: Motion was made by T. Hildman and seconded by B. Hiscocks. All Ayes. Motion carried.

d. Approve Resolution 04-2025 Naming Official Depositories of First State Bank and Farmer's Trust and Saving's Bank.

Minutes: Motion was made by A. Weiss and seconded by A. Nelson. All Ayes. Motion carried.

e. Recommendation to approve Bolton and Menk's 2025 General

Engineering Contract.

Minutes: Motion was made by B. Hiscocks and seconded by A. Weiss. All Ayes. Motion carried.

f. Recommendation to approve Municipal Pipe and Tool 3-year sewer maintenance contract.

Minutes: Motion was made by B. Hiscocks and seconded by T. Hildman. All Ayes. Motion carried.

6) Mayor's Report

a. Accept the verbal resignation from the 12.17.2024 Council meeting, which Jeffrey Moore acknowledged to Assistant Britt City Attorney Tom Reavely's statement that Jeffrey Moore intended to tender his resignation at the January 7th, 2025, City Council Meeting.

Minutes: Jeffrey Moore is no longer a resident of Britt, so is no longer eligible for the Britt City Council, therefore the Council seat is now vacant.

b. Mayoral Appointments and Council Appointments

Minutes: Motion was made to approve the Mayoral Appointments by A. Weiss and seconded by B. Hiscocks. All Ayes. Motion carried.

Additionally, the motion was made by B. Hiscocks to approve the Council Appointments and was seconded by A. Nelson. All Ayes. Motion carried.

c. Add the tree bid from Arbor Xperts dated 11.26.2024 (within the bid timeframe) that was inadvertently missed, to the bids from the 12.17.2024 Council Meeting tree bids reviewed, redo the review of the tree bids, and make the final decision for the City of Britt.

Minutes: Motion was made by B. Hiscocks to award Arbor Xperts the contract at \$24,500 (lowest bid-\$2,495 less than the next highest bid) and was seconded by A. Nelson. All Ayes. Motion carried.

The City of Britt apologizes for the missed email that caused the misstep in communication from the 12.17.2024 Council Meeting min-

utes.

d. Approve the replacement of the three drinking fountains this Spring. Looking at suppliers and prices currently.

Minutes: The motion was tabled pending a look at the budgeted amount from the 24-25 FY Budget.

e. Approve Joseph McEnulty to be the "Recordkeeper" for "Card Services" for UMB Bank credit cards for the City of Britt Iowa.

Minutes: Motion was made by A. Weiss and seconded by A. Nelson. All Ayes. Motion carried.

f. Approve Joseph McEnulty to represent the City of Britt Iowa for additions, changes, and/or terminations when communicating with the United Health Care group policy for the city employees.

Minutes: Motion was made by B. Hiscocks and seconded by A. Weiss. All Ayes. Motion carried.

g. Approve the purchase of the City of Britt property to the East Side of Parcel Number 2207200003 with the legal description of LATTI-MORE'S SW BLK 20 for \$300, by Trulson Auto Parts and Service.

Minutes: Tabled until next meeting on the 21st of January.

h. Approve for the city to cover the Golf Course deficit of \$2,342 plus the City Water Bill of \$266.72.

Minutes: Motion made by A. Nelson and seconded by T. Hildman. All Ayes. Motion carried.

i. Approve Jim Nelson and Joseph McEnulty to have access to the Golf Country Club FSB account.

Minutes: Motion was made by A. Weiss and seconded by A. Nelson. All Ayes. Motion carried.

7) ADJOURN
Minutes: Motion to adjourn was made by T. Hildman and seconded by A. Nelson. All Ayes. Motion carried.

*Joe McEnulty,
City of Britt Administrator
Jim Nelson, Mayor for the City of Britt*