

# OFFICIAL BOARD PROCEEDINGS: Hancock County Board of Supervisors

## HANCOCK COUNTY BOARD OF SUPERVISORS May 17, 2021 Garner, Iowa

The Hancock County, Iowa, Board of Supervisors met in adjourned session on the above captioned date pursuant to adjournment with Supervisors Florence (Sis) Greiman, Gary Rayhons, and Jerry J. Tlach present. Absent: none.

The minutes of May 10, 2021 meeting were read and approved.

A public hearing was held on the construction permit application for Jim Otis, for increase in animals only at an existing swine confinement facility and modifying the master matrix located in section 30, Orthel Township. Certification that publication as to the date and time of the hearing was on file in the Auditor's Office. Those present for the hearing were Supervisors Tlach, Greiman, and Rayhons, Auditor Michelle K. Eisenman, Engineer Jeremy Purvis, EMA/E911/Communications/Zoning Director Andy Buffington. Present from the public were Bob Kern, Neil Goodnature, and Angela Nelson-KIOW, present via go to meeting: Rob Hillesland-Summit-Tribune and Rebecca Peter-Leader. There were no written or oral comments for or against the application. On motion by Supervisor Greiman, seconded by Supervisor Tlach and carried unanimously to close the public hearing. On motion by Supervisor Tlach, seconded by Supervisor Greiman and carried, the Board voted to unanimously approve the application. This recommendation will be forwarded onto the Iowa Department of Natural Resources, as defined by law.

Be It Remembered on this 17th day of May, 2021, the Board of Supervisors met for the purpose of amending the current operating budget adopted the 9th day of March, 2020. There was present a quorum as provided by law. Thereupon the County Supervisors found that the notice of time and place of hearing had, according to law, been published and the amendment was taken up and considered. Those present: Supervisors Tlach, Greiman, and Rayhons, Auditor Michelle K. Eisenman, County Engineer-Jeremy Purvis and County Sheriff-Rob Gerdes, present from the public: Bob Kern, Neil Goodnature and Angela Nelson-KIOW; present via go to meeting: Rob Hillesland-Summit-Tribune and Rebecca Peter-Leader. There were no objections to the amendment. On motion by Supervisor Tlach, seconded by Supervisor Greiman and carried unanimously to close the public hearing. Thereupon the Board of Supervisors considered the amendment to the 2020-2021 budget for final approval.

On motion by Supervisor Greiman, seconded by Supervisor Tlach and carried unanimously, the Board gave approval to the following resolution:  
Resolution No. 2021-030  
Approval of Fiscal Year 2020-2021 Budget Amendment # 2

WHEREAS, the Hancock County Board of Supervisors has considered the proposed Fiscal Year 2020-2021 county budget amendment, and

WHEREAS, a public hearing concerning the proposed county budget amendment #1 was held on May 17, 2021,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Hancock County that the county budget amendment #2 for Fiscal Year 2020-2021, as set forth in the budget summary, is hereby adopted and the Hancock County Auditor is directed to file said budget and to establish accounting records in accordance with the below listed schedule.

Revenues:

Intergovernmental from 4,917,541 to 5,952,636  
Charges for Service from 366,550 to 368,850  
Total Revenues increased from 14,595,151 to 15,632,546  
Expenditures:  
Physical Health and Social Services from 447,484 to 487,344  
County Environment & Education from 776,220 to 786,720  
Roads and Transportation from 6,518,978 to 6,972,650  
Capital Projects from 792,500 to 672,715  
Total Expenditures increased from 16,182,497 to 16,566,744

BE IT FURTHER RESOLVED that the Chairperson and the County Auditor be and are hereby authorized to sign the approved Fiscal Year 2020-2021 county budget amendment #2.

On motion by Supervisor Tlach, seconded by Supervisor Greiman and carried unanimously, the Board gave approval to the following: Abatement of uncollectible taxes in the amount of \$172.00 on parcel number 2898000041. Signed contract with Atura Architecture, Clear Lake for Secondary Roads Maintenance Building Design in the amount of \$183,480.

On motion by Supervisor Greiman, seconded by Supervisor Tlach and carried unanimously, the Board gave approval to the following: Salary certifications for Fiscal Year 2021-2022 to become effective July 1, 2021. Approved the quote from Electronic Engineering Co., Mason City in the amount of \$2,996.28 to be paid by the building expenditure line item in the Board of Supervisors' department budget and also approved the quote from Schumacher Elevator Company, Denver, Iowa in the amount of \$1,970 for door access to Law Enforcement Center elevator and basement door.

On motion by Supervisor Tlach, seconded by Supervisor Greiman and carried unanimously, the Board gave approval to the following resolution:

RESOLUTION NO. 2021-031  
RESOLUTION OF HANCOCK COUNTY ADOPTING A POLICY FOR CROSSING HANCOCK COUNTY SECONDARY ROADS WITH DRAINAGE TILE

Be it resolved by the Board of Supervisors of Hancock County, Iowa, to adopt the following road crossing with drainage tile policy for Hancock County, Iowa

WHEREAS, Chapter 318 of the Code of Iowa requires any person working within the right of way of a public road to obtain a permit from the highway authority having jurisdiction of the public road or highway, and

WHEREAS, Chapter 468 of the Code of Iowa prescribes a method for landowners to improve drainage by construction of field tile through road right of ways, and

WHEREAS, The Hancock County Board of Supervisors desires to adopt a road crossing with drainage tile policy that includes an option which will expedite procedures relating to projecting a drainage tile across a public highway to a suitable outlet.

THEREFORE, be it resolved and enacted by the Hancock County Board of Supervisors that Hancock County, Iowa, agrees, upon receipt of proper permit application, proof of contractor insurance, downstream property owner agreement, proof of contractor completion per Hancock County Engineer's specifications to;

1) Pay 50% of the cost of materials and installation, up to \$2,500.00 for open cutting across the road right of way, and 50% of the cost of materials and installation, up to \$15,000.00 to bore across the road right of way.

2) Crossing under paved roadways shall be bored, crossings un-

der gravel roadways may be open trenched. Surface material, and seeding disturbed areas are the responsibility of the applicant. Open trenching shall not be performed between November 15th and April 1st unless specifically authorized by the County Engineer.

3) Pay \$350 towards the cost of materials and installation of an intake in the road ditch on the new tile line.

4) Private tile shall not be permitted to be placed within the road right of way parallel to the roadway.

5) Private tile shall not be permitted to be outlet into the road right of way ditch, unless specifically authorized by the County Engineer.

6) When a licensed Iowa Professional Engineer study is not performed, property owner shall not ask for a larger sized crossing or additional crossings in the vicinity for a period of 10 years.

If a landowner chooses not to be bound by the above policy, then, the procedures for securing such crossing shall be in accordance with applicable sections of the Code of Iowa Sections 468.600 through 468.622.

A summary of those procedures is shown below:

1. File application in writing with the Hancock County Auditor and provide information required by Iowa Code Chapter 468.600. Include five copies of the following information:

a. Applicant(s)' name, address and a complete legal description of the property owned by applicant.

b. A complete and accurate legal description of the property across which the drainage improvements are proposed, including the names, address, and phone numbers of all affected property owners(s) and or tenant(s), if applicable.

c. A detailed engineer's report, prepared by a licensed Iowa Professional Engineer, showing the drainage area served by the existing drainage tile including the starting point, route terminus, character, size, and depth of existing drainage tile.

d. A detailed engineer's report, prepared by a licensed Iowa Professional Engineer, showing the drainage area to be served by the proposed improvements including the starting point, route, terminus, character, size, and depth of the proposed drainage improvements.

e. Requirements of a licensed Iowa Professional Engineer may be waived depending on complexity of improvement.

f. A detailed estimate giving the total cost of construction of the proposed drainage improvements with a separate, detailed estimate of the cost of road crossings.

g. After the application material has been submitted to the county auditor and prior to scheduling the required public hearing, the auditor will route the application materials to the county attorney, county engineer and Natural Resources Conservation Service to review and submit any comments or recommendation.

2. A public hearing shall be set by the Hancock County Auditor pursuant to Iowa Code Chapter 468.601.

3. File claims for damages at or before hearing pursuant to Chapter 468.604 of the Code of Iowa.

4. A public hearing shall be held in compliance with Iowa Code Section 468.605. If the Board of Supervisors find that the purpose is to secure more complete drainage or a better outlet and the levee, open ditch, tile, or other underground drain is found to be beneficial it will be approved. If the Board of Supervisors find that a proposed drain runs in the course of natural drainage to a public road the owner of such land shall have the right to enter upon such highway for the purpose of connecting owners drain or ditch with any drain or ditch constructed along or across

said road.  
5. If the supervisors approve the merits of the application, Iowa Code Section 468.606 shall be followed. The landowner, however, in making such connections or crossings shall do so in accordance with specification furnished by the Secondary Road Department at the time of filing a crossing application.

6. If the Board of Supervisors approve the tile line to be projected across the right-of-way to a suitable outlet, the expense, of both material and labor used in installing the tile line across the highway and any subsequent repair thereof shall be paid from funds available for the highway affected.

7. If funds are not available in the Hancock County Secondary Road Fund for reimbursement of the applicant for the cost of said tile crossing at the time of the construction of the crossing, it is understood that the applicant will be reimbursed at such time as funds are available in the Hancock County Secondary Road Fund. It is further understood that said reimbursements will be made in chronological order of approved and completed crossing.

8. The Hancock County Board of Supervisors reserves the right to negotiate any type of cost sharing arrangement with the applicant and/or to install approved crossing with county staff or another contractor.

A completed application for drainage permit, including contractor's proof of insurance, executed road signage agreement, and downstream property owner agreement are required. Upon completion of the crossing the applicant shall pay the Contractor and Hancock County will pay the applicant.

On motion by Supervisor Greiman, seconded by Supervisor Tlach and carried unanimously, the Board authorized the County Auditor to issue checks for the claims on file from May 3 to May 17, 2021 as follows:

A 1 Excavating & Drainage, Ditch	Cleanout DD 107 .....	5,790.00
Absolute Waste Removal,	Disposal .....	165.37
Ahlers & Cooney, Legal	Serv.....	750.00
Airgas USA, Welding Supp ..	531.11	
Alliant Energy, Util .....	6,410.63	
Amazon Capital Services,	Supp.....	1,061.57
Arnold Motor Supply,	Misc Exp .....	29.22
Batteries Plus Bulbs #577,	Misc Exp .....	156.25
Belinda Rasmuson Oulman,	Coroners Case.....	117.00
Black Hills Energy, Util.....	39.86	
Bolton & Menk,	Prof Serv DD.....	2,812.00
Brad's Pest Control, Misc Exp ..	60.00	
Brian Roberts, Coroners	Case.....	275.00
C J Cooper & Ass'n, Safety	Screening.....	35.00
Calhoun-Burns/Assoc,	Bridge Inspection .....	1,123.50
Campbell Supply Co, Bolts.....	67.92	
Card Services, Parts/Training	/Headsets.....	2,208.55
Carlson Drainage, Misc Exp....	350.00	
Cataldo Funeral Home,	Transport/Bag .....	650.00
Catherine E Butler, Coroners	Review .....	150.00
Central IA Dist, Cust Supp ..	4,920.60	
Cerro Gordo Co Auditor, Levy	JDD 86-1-31 Main Open....	19.06
Cerro Gordo Co Gen Assistance,	Payee Services .....	180.00
Chrysler/Forest City,	Vehicle Remote Start .....	500.00
City Laundering Co,	Misc Supp .....	80.27
City Of Britt, Sewer & Water ..	40.41	
City Of Forest City, Util .....	78.21	
City Of Garner, Sewer	& Water.....	230.03
City Of Goodell, Water.....	15.00	
City Of Woden, Sewer	& Water.....	61.00
Clarion Distributing,	Misc Supp .....	227.75
Cloud Defensive,		

Weapon Lights .....	1,205.91		
Communications 1 Network,	Ph Fees.....	825.03	
Corwith Mun Utilities, Util.....	74.94		
Cost Advisory Services, Cost Alloc	Recoveries FY 2022 .....	4,125.00	
Cott Systems, Hosted Online	Index Books .....	265.00	
Counsel, Cont Base Rate.....	5,782.47		
Dale Rayhons, Coroners	Case.....	211.00	
DCI-Sor, Sex Offender	Regist Sch.....	120.00	
Dennis Pannkuk,	Well Plugging.....	342.13	
Doug's Small Engine, Parts.....	50.85		
Duncan Heights, Payee	Services .....	45.00	
Electrical Engineering &	Equip, Generator .....	58,822.09	
Electronic Specialties, Monthly	Radio Serv .....	174.00	
Elizabeth 'S Pharmacy On	Main, Presc.....	210.32	
Farmchem, Parts .....	136.68		
Farmers Co-Op Association,	Fuel .....	105.48	
Fleetpride, Parts .....	46.26		
Forterra Pipe & Precast,	Pipe Culvert .....	9,579.60	
Frontier, Phone .....	60.45		
Galls, Uniforms .....	239.83		
Garner Lumber & Supply Co,	Parts.....	119.20	
Gerald Edgar, Mlge/Spring	School .....	111.50	
Glock Professional, Training....	250.00		
Government Forms And	Supplies, Title Envelope.....	328.95	
H & K Plumbing, Garner Shed	Repairs.....	690.50	
Hancock Co Auditor,	Pstge DD .....	78.98	
Hancock Co Coop Oil Co,	Bldg .....	23,434.95	
Hancock Co Health System, LPHS	Grant/Immun Grant/Sfty	Screen.....	5,228.44
Hancock Co Sec Road Dept,	Entrance/Co Farm/Rip Rap	/Beaver Dams .....	20,246.69
Hancock Co Sheriff, Pstge &	Mailing .....	97.70	
Hancock Concrete Products,	Culvert .....	29,184.96	
Heartland Power Coop, Util.....	10.00		
Hiway Truck Equip, Parts .....	96.49		
Holiday Inn, Hotel/Jail Sch.....	366.24		
Holland Contracting Corp, Repair	DD 46-3 Lat 84.....	2,192.00	
HTC, Parts .....	313.31		
Hy-Vee Accounts Receivable,	Cust Supp .....	61.03	
IA Dept Transportation, Sign	Material .....	219.29	
ICCS, FY22 ICCS Dues ..	1,500.00		
ICEOO District II, Meeting	Fee.....	15.00	
Iowa Prison Industries,	Signs .....	3,865.00	
Iowa Secretary Of State,	NCOA Cards .....	64.63	
ISSDA Membership Dues.....	25.00		
Jacobson-Westergard, Prof Services	DD 3 & 4 Lat 14 .....	2,147.20	
James Nelson, Mtng/Mlge.....	45.00		
Jims Tree Service & Snow, Removal,	Tree Removal .....	1,000.00	
Joan M Gouge, Meeting .....	35.00		
John Deere Financial, Parts.....	591.70		
Johnson County Sheriff,	Legal/Court .....	78.18	
Joseph David Petersen,	Coroners Case.....	200.00	
Judicial Dialog Systems,	Maint/Support.....	1,914.42	
Karl Chevrolet, 2021 Chevy	Tahoe .....	33,456.00	
Kiesler's Police Supply Inc,	Ammunition.....	375.64	
Kossuth County Auditor, Repair	In Kossuth County.....	2,774.40	
Kramer Hardware, Misc	Supp.....	101.76	
Lakeside Construction, Seed	& Fertilizer.....	702.00	
Landfill Of North Iowa, Removal	Of Material .....	3,383.80	
M & J Transport, Belly	Dump .....	35,000.00	
Mail Services, MV Notices.....	413.85		
Marco, Cont Base Rate .....	173.10		
Marvin L Johnson, Mtng/Mlge.....	56.00		
MaxYield Coop, Fuel .....	7,516.82		
Menards, Misc Supp.....	2,327.59		
Mid Country Machinery, Parts ..	65.46		
Mid-America Publishing Corp,			

Publ.....	525.87	
Midwest Pipe Supply, Pipe ..	2,031.01	
Midwest Wheel Companies,	Misc Supp .....	656.13
Motorola Solutions, Britt Pd	Radio .....	4,289.95
Msdsonline Inc, Dbu Velocityehs,	Safety Supplies .....	749.00
Next Generation Tech,	Monthly Support.....	8,631.34
North Central International,	Parts.....	6,999.58
North Iowa Designs, Office	Supp.....	9.50
North Iowa Media Group,	Publ.....	1,454.87
Northern Safety Co, Safety	Supp.....	462.53
NuWay-K & H Cooperative,	Diesel .....	4,143.42
Ollenburg Motors, Oil	Change .....	51.00
Petro Blend Corporation,	Filter .....	1,853.45
Pomp's Tire Service, Tires.....	3,310.48	
Postage By Phone, Pstge....	4,500.00	
Powerplan, Filters.....	2,528.21	
Prairie Energy Cooperative,	Comm Tower.....	210.81
Printing Services,	Office Supp .....	85.98
Pritchard Auto Company,	Parts/Filters/Repairs .....	1,081.36
Reutzler Excavating, Repair DD 15	Lat B.....	1,012.00
Rich Freeseeman, Well	Plugging .....	422.22
Safety X-Treme, Safety	Supp.....	269.95
Schleusner Dirt Works,	Repair DD .....	8,852.94
Schumacher Elevator Co,	Bldg.....	485.00
Skyblue Solutions, Ph.....	990.34	
Smith's Hardware, Misc Exp ..	60.27	
Soniclear/Trio Systems, Software	Maint & Support Renewal ..	395.00
Spencer Steel, Welding	Supp.....	580.56
Staples Credit Plan,	Supplies .....	275.90
State Hygienic Laboratory,	Water Testing .....	359.50
State Medical Examiner, Autopsy	/Toxicology/Histology .....	2,062.84
Swenson's Hardware, Parts .....	394.93	
Terri S Pals, Legal & Court.....	285.75	
Terry Flick, Hand Tools .....	195.50	
Thrifty White Pharmacy,	Inmate Meds .....	4.79
Tom Eischen Sales, Parts.....	2,300.00	
Truck Center Companies,	Parts.....	415.00
Trulson Auto Parts, Parts ..	3,133.67	
Tyler Technologies, Annual Maint	/Incode Financials .....	25,356.94
U.S. Cellular, Cell Ph.....	1,405.45	
United Parcel Service, Shipping	/Water Testing .....	20.42
United Rentals, Concrete Patch	Repair .....	227.00
Verizon, Ph .....	40.01	
Waste Management Of WI-MN,	Rural Drop Offs .....	6,003.53
Waste Management/Cons,	Eld Shwd Pk.....	445.39
Waste Management/S R,	Disposal .....	330.24
Wells Fargo Financial Leasing,	Copier Lease/Overage.....	146.98
West Payment Center, Apr	Data Base .....	296.81
Wex Bank, Fuel .....	210.45	
Winnebago Co. Sher,	Legal & Court .....	119.44
Winnebago Coop,	Ph/Internet .....	665.28
Winnebago County Jail,	April Inmate Bill .....	8,800.00
Wright County Auditor, Levy	JDD 54-121 .....	1,614.49
Yohnco, Bldg/Removal &	Demolition .....	13,593.40
Ziegler, Filters .....	6,668.69	
Grand Total .....	424,430.30	

No further business to come before the Board, motion made to adjourn at 11:56 a.m. by Supervisor Greiman and carried. All Supervisors present voting, "Aye," session to adjourn and will meet again on May 24, 2021.  
ATTTEST:  
Michelle K. Eisenman, Auditor  
Gary Rayhons, Chair  
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