

OFFICIAL COUNCIL PROCEEDINGS: City of Garner

CITY OF GARNER COUNCIL PROCEEDINGS UNAPPROVED MINUTES

November 10, 2020

The City of Garner Council met in regular session on Tuesday, November 10, 2020 at 7:00pm in the Council Chambers at City Hall.

Mayor Mick called the meeting to order at 7:00pm.

ROLL CALL-Present: Don Bell, Glen Juhl, Marline Lewerke, Tim Schmidt, Absent: Denny Drabek.

Mayor Mick asked that a moment of silence be observed to honor Howard Parrott, a former Garner City Administrator, who recently passed.

Motion by Marline Lewerke, seconded by Don Bell to approve the agenda, carried unanimously.

PUBLIC INPUT: Mayor Mick welcomed the following YIELD students: Parker Burk, Hanna Knoll, Kyle Mackey, Matthew Obermann, Aiden Richardson and Nicolas Rivera.

Chamber Director Amber Jennings shared the Governor's latest Proclamation. The scheduled Christmas events will likely be cancelled. The Chamber will likely try to do some virtual events.

Motion by Tim Schmidt, seconded by Marline Lewerke to approve the following consent agenda items, carried unanimously.

- Minutes – October 27, 2020 regular meeting
- Liquor License Renewal – Casa Patron
- Board Re-appointments:
 - Joe Gibbs to the Planning and Zoning Commission
 - Sally Prohaska to the Revolving Loan Board
- Treasurer, Public Works, WT/SW, Library, P&R, Wage Report, Utility Billing Reports and Building Permits
- Golf Course financials

Motion by Glen Juhl, seconded by Marline Lewerke to approve the claims as submitted, carried unanimously.

Motion by Tim Schmidt, seconded by Glen Juhl to accept a quote from Eddy's Glass of \$12,370 for ADA entrance doors and directing CA to accept the low bid from an electrician for work on the project, carried unanimously.

Motion by Marline Lewerke, seconded by Don Bell to approve Resolution #2020-64 DIRECTING THE CLERK TO PUBLISH NOTICE OF HEARING ON THE ADOPTION OF THE PROPOSED CODE OF ORDINANCES OF THE CITY OF GARNER, IOWA, Ayes: Bell, Juhl, Lewerke, Schmidt, Nays: none, Absent: Drabek.

Motion by Glen Juhl, seconded by Tim Schmidt to approve the following with Hejlik Construction for work on the Hejlik III project, carried unanimously.

- Change Order #1 in the amount of \$1,250 for opening an intake
- Pay Estimate #4 for \$36,451.50

Motion by Marline Lewerke, seconded by Glen Juhl to approve a Sidewalk Crossing License Agreement with Iowa Northern Railway Company, carried unanimously.

Drew Sweers with V&K gave updates on the The Reserve project, Hejlik III electricity and the IMT pre-treatment agreement.

Today's proclamation from the Governor was discussed. It appears that rec centers are excluded.

Motion by Tim Schmidt, seconded by Marline Lewerke to approve an Engineer Service Agreement with V&K for work on The Reserve, Phase II, carried unanimously.

Motion by Tim Schmidt, seconded by Don Bell to approve Resolution 2020-65 REQUESTING REIMBURSEMENT FROM THE IOWA COVID-19 GOVERNMENT RELIEF FUND, Ayes: Bell, Juhl, Lewerke, Schmidt, Nays: none, Absent: Drabek.

Motion by Glen Juhl, seconded by Marline Lewerke to approve Resolution 2020-66 APPROVING THE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2020 AND AUTHORIZING ITS SUBMISSION, Ayes: Bell, Juhl, Lewerke, Schmidt, Nays: none, Absent: Drabek.

Motion by Marline Lewerke, seconded by Tim Schmidt to approve Resolution 2020-67 AUTHORIZING THE WRITE-OFF OF CERTAIN UTILITY BILLING ACCOUNTS RECEIVABLE, Ayes: Bell, Juhl, Lewerke, Schmidt, Nays: none, Absent: Drabek.

City Administrator Report:

- Strategic Planning worksheets due November 24th
- Strategic Planning Workshop December 1st at 5:30pm
- City phone system update
- Assistant P&R Director update – 20 applications received
- 665 Cottonwood sewer update
- 590 State Street house – to discuss at next Tuesday's workshop
- 321 Nutrition ribbon cutting November 12th @ 2:30pm

CORRESPONDENCE & OTHER BUSINESS: Items discussed included:

- Pool painting update
- Update on house that burned on Seymour

With no further business, there was a motion by Marline Lewerke, seconded by Glen Juhl to adjourn the meeting at 7:42pm.

Daisy Huffman, City Clerk
Kenton L. Mick, Mayor

CLAIMS APPROVED 11/10/2020

Absolute Waste

- GB/RC Contract..... 16,568.65
- ACCO-Chemicals..... 1,866.80
- Advantage Admin-Self Ins.... 4,818.10
- Aflac-Insurance..... 416.80
- Ag Source Labs-Testing ... 1,234.00
- Agvantage FS-Tank Rent 3.00
- Alliant-Utilities..... 15,911.04
- Amazon Loc-Supplies..... 44.66
- Amazon.Com-Books..... 75.03
- Arnold Motor Supply

- Vehicle Supplies 119.22
- Authorize.Net
- Credit Card Fees 37.40
- Baker & Taylor-Books 314.21
- Don Bell-Reimbursement 38.25
- Bret Brandt-Uniform Allow ... 117.07
- Brant Lawn Care-Mow 30.00
- Erin Brown-Youth VB Coach... 400.00
- Brown Supply-Oil Plug..... 42.99
- Burtness-Lundgren Plumbing
- Pool Shelter Plumbing... 1,300.00
- Card Services-Class Exp
- & Uniform Allow..... 844.28
- Central Bank-Postage
- /Books/Supplies 171.96
- Central IA Distr-TP/PT
- /Towels/Cleaner 394.30
- Cintas-Rug/Mop Service..... 45.76
- City of Garner
- Reimbursement 120.00
- Comm1-Phone/Internet 1,011.20
- Spencer Dale-Uniform Allow ... 241.55
- Diamond Vogel-Stain..... 31.99
- Jay East-Refund
- Membership..... 121.44
- EMC Nat'l Life-Pr Wh 49.72
- First Natl Bank
- Credit Card Fees 106.17
- Frank Dunn Co
- Crack Seal 3,240.00
- Frontier Labs-Testing..... 67.80
- Garner Ambulance-Training... 100.00
- Garner Fire Assn-Calls
- /Training/Officer Pay 7,335.00
- Garner Lumber & Supply-Pool
- Shelter House Supplies.... 2,949.13
- Garner Postmaster-Postage ... 451.50
- Garner Utilities-Utilities..... 90.10
- Garner Vet-Animal Control ... 85.00
- Garner VMRC-Pr Wh 163.34
- Scott Ginapp-Uniform Allow... 61.48
- GIS Benefits-Life Ins..... 116.70
- Gordon Flesch Company
- Copier Lease 321.22
- Gordon Flesch Co-Pd-Copies ... 46.33
- GWorks-Annual
- Lic/Support..... 6,583.40
- Hancock Co Comm
- Dispatching..... 3,679.40
- Hancock Co Coop Oil
- Fuel..... 1,773.75
- Harrison Truck Centers-2021 Freight
- liner Dump Truck..... 161,613.00
- Holiday Inn Airport
- Conference..... 201.60
- Daisy Huffman
- Mileage Mtgs 276.15
- HyVee-Accts Recvbl
- Cleaning Supplies..... 67.98
- IA Comm Assurance
- Restitution-Brant..... 300.00
- IA Finance Authority
- WWTP Int Pymt..... 11,103.75
- IA One Call-One Calls 37.80
- ICMA-Annual Dues 648.96
- IDALS-Pesticide License..... 225.00
- Ingram-Books 669.29
- IPERS-Pr Wh..... 11,294.12
- IRS-941-Pr Wh 16,095.58
- Bruce Jolivette
- Paint Shelterhouse 1,275.42
- Don Kamrad-Reimb Fuel..... 9.60
- Kramer Ace Hardware
- Supplies 606.68
- Leaf-Microfilm
- Scanner Lease..... 190.53
- Linahon Electric-Annual Maint
- Generators..... 938.10
- Malek's Lawn & Tree Service
- Tree Removals 1,575.00

- Menards-Concession Locks.... 132.85
- Mid-Am Publishing
- Publications/Ads 331.41
- Midwest Pipe-Coupler 856.00
- Municipal Supply
- Sleeve, Orings 273.77
- Nationwide-Pr Wh 200.00
- Next Generation Tech-Microsoft
- Sql Server/5 Users..... 2,609.99
- North IA Media Group-Park
- & Rec Job Ad 416.75
- Office Depot-Office Supplies ... 72.44
- Paulsen Construction LLC
- Sidewalk 852.50
- Pitney Bowes-Lease
- Postage Meter 160.29
- Presto X-Pest Control 45.00
- Quality Pump-Soft Start
- Well #3..... 11,919.35
- IA Dept Of Revenue
- Sales Tax 1,842.00
- Sandry Fire Supply-Annual Scba
- Testing & Supplies 4,912.17
- Sign Men-Freight..... 18.00
- Simmering-Cory-Final Pymt
- & Code Books 4,856.00
- Skyblue Solutions-Phone ... 701.49
- Star Equipment Ltd
- Crack Seal 2,613.00
- Treas, St Of IA-Pr Wh..... 2,573.00
- Taste Of Home Books-Books... 35.98
- TQ Tech-Computer Support... 40.75
- UMB-Int Payments 53,650.00
- US Bank Equip Finance
- Lease/Copies 161.98
- Veenstra & Kimm
- Engineering..... 3,417.98
- Verizon Wireless
- Phone/Internet 611.75
- Mark Waddingham
- Mileage-Training 215.62
- IA Dept Of Revenue
- Water Excise Tax 1,407.00
- Wayne Ski & Cycle-Repair
- Recumbant Bike Pedal ... 389.52
- Wellmark-Insurance..... 14,403.83
- Wells Fargo Leasing
- Lease & Copies 172.06
- Accounts Payable Total ... 390,560.78
- Revenues (October):
- General 503,207.96
- Pool Maintenance Fund..... 50.74
- VMRC Maintenance Fund ... 54.27
- Ed Center 6,831.02
- Road Use 27,592.47
- Employee Benefits..... 133,461.28
- Local Option 33,157.28
- TIF-Kadriik/Tchstn 155,920.80
- Rev Loan-Industry 1,456.56
- Rev Loan-Housing..... 51.17
- Rev Loan-Retail..... 18.53
- Debt Service..... 115,057.99
- Capital Projects 41,462.33
- Water 31,617.91
- Sewer 47,454.64
- Storm Sewer 13,363.90
- 1,110,758.85

Expenses:

- General..... 83,348.41
- Ed Center 426.89
- Road Use..... 179,308.04
- Employee Benefits..... 13,399.87
- Debt Service..... 53,650.00
- Capital Projects 5,524.55
- Water 28,397.19
- Sewer 25,764.74
- Storm Sewer..... 741.09
- 390,560.78

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